

Checklist For Approval Of Exemptions For Motor Vehicles Imported By Persons With Disabilities Under The 5th Schedule Part A Item 8 Of The EAC CMA And 8th Schedule Part A Item 11 Of The V.A.T. Act

CLIENT TO MAKE 2 COPIES OF EACH:

- ✓ Application letter addressed to the commissioner of Customs Services
- ✓ Application letter addressed to the Director of NCPWD
- ✓ Copy of Disability Assessment Report from any government district hospital and signed by the Director of Medical Services. – **Present original Medical Report during physical interview**
- ✓ Copy of driving license with **class “H”** endorsement – for **physical disability**
- ✓ Copy of driving license of assigned driver and copy of national ID – for **visual and hearing impaired**
- ✓ Copy of Bill of lading for the vehicle
- ✓ Copy of Invoice/proforma invoice for the vehicle
- ✓ Copy of latest Tax Compliance
- ✓ Copy of latest Exemption certificate
- ✓ Copy of Cash remittance/transfer slips used to pay for the vehicle (i.e. Proof that Payment for the vehicle was made by the applicant)
- ✓ Copy of Bank statement for the last six months – **showing transaction for payment for the vehicle**
- ✓ Copy of the National Identity Card
- ✓ Copy of NCPWD Identity Card
- ✓ Copy of Pin Certificate
- ✓ **Original letter of recommendation from The National Council for Persons with Disabilities telephone: (020) 2375994, 0800 724 333, 0709 107000**
- ✓ Test drive in the presence of customs officer – **to be done at the point of entry e.g. Mombasa or JKIA etc.**
- ✓ Replacement of the motor vehicle shall be allowed after four years on proof of disposal of the motor vehicle originally imported in accordance with section 119 of The East African Community Customs Management Act, 2004 – **attach East African Community C.17 B customs form**
- ✓ **Any vehicles for commercial use shall not be exempted.**

SUPPLIER TO SEND YOU BY **EMAIL**

SHOULD BE ADDRESSED TO THE APPLICANT

Approval – Chief Manager REW

